

C/CAG

CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

*Atherton • Belmont • Brisbane • Burlingame • Colma • Daly City • East Palo Alto • Foster City • Half Moon Bay • Hillsborough • Menlo Park
Millbrae • Pacifica • Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco • Woodside*

AGENDA

The next meeting of the
BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE (BPAC)
will be as follows.

Date: Thursday, March 24, 2011
6:30 p.m. to 10:00 P.M.
Place: San Mateo City Hall
330 West 20th Avenue
San Mateo, California
Council Chambers

*****MEETING STARTS AT 6:30 P.M. IN THE COUNCIL CHAMBERS*****

PLEASE CALL TOM MADALENA (599-1460) IF YOU ARE UNABLE TO ATTEND.

- | | | | |
|----|---|---|-----------|
| 1. | Call To Order | Action
(Grocott) | |
| 2. | Pledge of Allegiance | (Grocott) | |
| 3. | Public Comment On Items Not On The Agenda | Presentations are
limited to 3 minutes
per speaker. | |
| 4. | Minutes of the February 24, 2011 Meeting | Action
(Grocott) | Pages 1-2 |
| 5. | Joint Call for Projects for the San Mateo County
Bicycle and Pedestrian Program FY 2012 and
2013 Project Applications and Presentations | Action
(Hoang) | Pages 3-8 |
| 6. | Member Communications | Information
(Grocott) | |
| 7. | Adjournment | Action
(Grocott) | |

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NOTE: All items appearing on the agenda are subject to action by the Committee. Actions recommended by staff are subject to change by the Committee.

Other enclosures/Correspondence

- None.

If you have any questions regarding the C/CAG Bicycle and Pedestrian Advisory Committee Meeting Agenda, please contact Richard Napier at 650-599-1420 or Tom Madalena at 650-599-1460.

NOTE: Persons with disabilities who require auxiliary aids or services in attending and participating in this meeting should contact Nancy Blair at 650 599-1406, five working days prior to the meeting date.

The following BPAC meeting will be held on Thursday April 28th, 2011.

Bicycle and Pedestrian Advisory Committee (BPAC)

Meeting Minutes

February 24, 2011

1. Call to Order

Chair Grocott called the Bicycle and Pedestrian Advisory Committee (BPAC) Meeting to order at 7:08 pm.

Members Present:

Cathy Baylock, Karyl Matsumoto, Ian Bain, Judi Mosqueda, Cory Roay, Paul Grantham, Frank Markowitz, Steve Schmidt, Marge Colapietro, Cathleen Baker, David Alfano

Staff/Guests Attending:

Tom Madalena, John Hoang, Rich Napier, Laureen Ledbetter, Al Meckler, Caryl Gay, Andrew Boone, Daryl Khee, Susan Wheeler, Kenneth Chin, Mark Eliot, Kelly Moran

3. Public Comment On Items Not On The Agenda

Mark Eliot of the public asked about the Regional Transportation Plan (RTP), how it plays into the selection of projects, and how to be involved in the process. Rich Napier, C/CAG Executive Director, stated that members of the public could contact and work with Jean Higaki, C/CAG staff.

4. Minutes of January 27, 2011 Meeting

Motion: Member Baylock moved/Member Colapietro seconded approval of the January 27, 2011 minutes with revisions to the attendance and a reference to a letter that was distributed to BPAC members by a member of the public. Motion carried unanimously with member Alfano not voting as he was not yet present.

5. Update on the development of the San Mateo County Comprehensive Bicycle and Pedestrian Plan

John Hoang, C/CAG staff, presented this information item to update the BPAC as to the status of the update of the San Mateo County Comprehensive Bicycle and Pedestrian Plan. John mentioned that the schedule is to open the review comment period through March. He would like to bring the final draft to the BPAC in May to recommend adoption.

Members of the public spoke and mentioned that the BPAC should think hard about the prioritization criteria and emphasized the importance of bicycle parking. Public comment also included disappointment that the plan does not address an update process. It was mentioned that there are some errors in the plan as it relates to some routes in East Palo Alto. Public comment also included concern about the configuration of the North South route as it runs on Middlefield Road through North Fair Oaks.

Member Bain highlighted the renewed opportunity on Middlefield Road in North Fair Oaks to encourage a renewed look at Middlefield Road by the newly elected Board of Supervisors.

Member Grantham mentioned that the policy in the plan is frankly boilerplate. The real issue for bicyclists and pedestrians is safety.

Member Markowitz mentioned that he noticed that the cost for the Tier 1 projects has increased. John Hoang responded that this was due to revised estimates for construction for two overcrossings.

Member Baker asked if we could look at using signage that includes distances or time length by bicycle to locations or places when working with cross-jurisdictional signage.

Chair Grocott mentioned that he noticed that when it comes to pedestrian focus areas, he was concerned that the emphasis is on areas like dense station areas and that rural areas may not get as much credence. He also mentioned that the free local papers should be used to advertise the plan to the public.

Member Matsumoto mentioned the City websites and the Chamber of Commerce websites as good places to advertise the plan as well.

6. Member Communications

Member Matsumoto asked whether there was a limit of three applications per jurisdiction for the current call for projects. John Hoang stated that staff made a recommendation to the C/CAG Board of Directors to not limit it to three after discussions with the San Mateo County Transportation Authority (TA) staff. Cities will be strongly encouraged to be reasonable with applications.

Member Alfano mentioned that with the weather the ADA compliant ramps are very slick with rain.

7. Adjournment

The meeting was adjourned at 8:48 pm.

C/CAG AGENDA REPORT

Date: March 24, 2011
To: Bicycle and Pedestrian Advisory Committee
From: John Hoang
Subject: Joint Call for Projects for the San Mateo County Bicycle and Pedestrian Program
FY 2012 and 2013 Project Applications and Presentations

(For further information contact John Hoang at 363-4105)

RECOMMENDATION

That the Bicycle and Pedestrian Advisory Committee:

- Receive the project applications and presentations for the Joint Call for Projects for the San Mateo County Bicycle and Pedestrian Program FY 2012 and 2013
- Determine projects to view in person on the Site Visit planned for Saturday, April 9, 2011

FISCAL IMPACT

The Transportation Development Act (TDA) Article 3 Bicycle and Pedestrian project funding cycle for FY 2010 and 2011 is estimated to be \$1,138,972 (provided by MTC). The Measure A funding cycle for FY 2011 and 2012 is estimated to be \$3,000,000. Total combined updated funding available is estimated at \$4,138,972.

SOURCE OF FUNDS

- TDA Article 3 funds are derived from the following sources:
 - Local Transportation Funds (LTF), derived from a ¼ cent of the general sales tax collected statewide
 - State Transit Assistance fund (STA), derived from the statewide sales tax on gasoline and diesel fuel.
- Measure A funds are derived from a half-cent sales tax in San Mateo County.

BACKGROUND/DISCUSSION

A Joint Call for Projects for the San Mateo County Bicycle and Pedestrian Program (FY 2012 and FY 2013) was issued on February 14, 2011, soliciting local jurisdictions to submit applications for bicycle and pedestrian related projects. A Joint CFP Workshop was held on March 8, 2011. A total of **41** project applications were received from **18** different jurisdictions, including BART, requesting a total amount of **\$11,170,653**.

Presentation of Projects

For this meeting, project sponsors are provided an opportunity to formally present their project(s) to the BPAC and the TA Selection Panel. Each jurisdiction's presentation and Q&A is limited to **10 minutes total**, regardless of how many projects a jurisdiction submitted (i.e., a jurisdiction that has one project and a jurisdiction that has three projects both have 10 minutes for presentation and Q&A).

Determine Projects to visit on April 9th

The project evaluation process typically includes a project site visit followed by presentation from the project sponsors. After the presentation are completed, the BPAC and TA Selection Panel will determine which projects the group would like to visit in person on Saturday, April 9, 2011.

ATTACHMENTS

- Project Applications List
- Project Presentation Schedule
- Draft Site Visit Schedule (*Staff will provide a recommended list of projects at the meeting*)

**JOINT CALL FOR PROJECTS
SAN MATEO COUNTY BICYCLE AND PEDESTRIAN PROGRAM
FY 2012 FY 2013
PROJECT APPLICATIONS**

No	Jurisdiction	Project Description	\$ Requested	Fund Preference
1	County of San Mateo 1	Mirada Road Rehabilitation and Bicycle Trail	\$ 1,800,000	TA
2	County of San Mateo 2	Alpine Road Resurfacing and Bicycle Route	\$ 150,000	None
3	County of San Mateo 3	Crystal Springs Regional Trail South of Highway 92	\$ 231,827	None
4	East Palo Alto 1	Pedestrian and Bicycle Trail Network Expansion	\$ 191,500	None
5	East Palo Alto 2	101 Pedestrian/Bicycle Overcrossing	\$ 300,000	None
6	Belmont	Ralston Avenue Pedestrian Route Improvements	\$ 250,000	None
7	BART	BART Bicycle Lockers	\$ 140,000	TA
8	Millbrae	Millbrae Class III Bike Signage	\$ 70,000	None
9	Brisbane	Retrofit Safety Systems at School Crossings	\$ 50,000	TDA Art. 3
10	Daly City	Lake Merced Blvd In-Pavement Crosswalk	\$ 77,000	TDA Art. 3
11	Menlo Park 1	Alpine Road Bike Lane Improvements	\$ 78,000	None
12	Menlo Park 2	Citywide Wayfinding Signage	\$ 12,000	TDA Art. 3
13	Pacifica 1	Various School Illuminated Crosswalk	\$ 120,000	None
14	Pacifica 2	400 Esplanade Trail	\$ 220,000	TA
15	Pacifica 3	Pacifica Headlands Trail	\$ 360,000	TA
16	San Carlos 1	San Carlos Ave. Bicycle and Pedestrian Improvements	\$ 67,250	TA
17	San Carlos 2	101/Holly St. Grade Separated Path	\$ 100,000	TA
18	Redwood City 1	Brewster Ave. Pedestrian Improvements	\$ 734,000	TA
19	Redwood City 2	Brewster Ave. Bicycle Improvements	\$ 107,640	None
20	Redwood City 3	Hudson St. Bicycle and Pedestrian Improvements	\$ 532,640	TA
21	Redwood City 4	Massachusetts Ave. School Crosswalk In-Roadway Warning Light System	\$ 110,250	TA
22	San Bruno 1	Bicycle and Pedestrian Master Plan	\$ 75,000	TDA Art. 3

**JOINT CALL FOR PROJECTS
SAN MATEO COUNTY BICYCLE AND PEDESTRIAN PROGRAM
FY 2012 FY 2013
PROJECT APPLICATIONS**

No	Jurisdiction	Project Description	\$ Requested	Fund Preference
23	Woodside	School Safety Improvements	\$ 21,600	None
24	San Mateo 1	Downtown Bicycle Parking	\$ 98,783	None
25	San Mateo 2	Citywide Bicycle Striping and Signage	\$ 157,163	None
26	San Mateo 3	Hillsdale/US 101 Bridge	\$ 480,000	TA
27	San Mateo 4	Bay to Transit Trail - Phase I	\$ 312,000	None
28	Half Moon Bay 1	Main St Bridge Bike Lanes and Sidewalks	\$ 500,000	None
29	Half Moon Bay 2	Highway 1 Trail Extension - Ruisseau Francais to Roosevelt	\$ 250,000	None
30	Half Moon Bay 3	Highway 1 Trail Extension - Seymour to Wavecrest Road	\$ 250,000	None
31	Colma	Hillsdale Blvd Beautification	\$ 574,000	None
32	Burlingame 1	Burlingame Ave. Downtown Pedestrian and Bicycle Improvements	\$ 300,000	TA
33	Burlingame 2	East Side Bicycle Route Improvements	\$ 91,700	None
34	Burlingame 3	Westside Bicycle Route Improvements	\$ 168,700	None
35	South San Francisco 1	Junipero Serra Blvd. Sidewalk	\$ 413,000	TA
36	South San Francisco 2	E. Grand Ave. Bike Lanes	\$ 337,400	TA
37	South San Francisco 3	Alta Loma Stairs Bike Ramp	\$ 245,000	TA
38	South San Francisco 4	El Camino Real Sidewalk at Kaiser Permanente	\$ 665,000	TA
39	South San Francisco 5	Sharrows and Striping Program	\$ 81,200	TDA Art. 3
40	South San Francisco 6	Pedestrian Crossing Improvement at El Camino H.S.	\$ 98,000	TA
41	San Bruno 2	Transit Corridor Pedestrian Connection	\$ 350,000	TA
TOTAL AMOUNT REQUESTED			\$ 11,170,653	

**JOINT CALL FOR PROJECTS
SAN MATEO COUNTY BICYCLE AND PEDESTRIAN PROGRAM
FY 2012 & FY 2013**

PROJECT PRESENTATION SCHEDULE

The presentation schedule for March 24, 2011, beginning at 6:40 p.m. will be as follows:

Time	Jurisdiction	Project No(s).
6:40	BART	7
6:50	Belmont	3
7:00	Brisbane	9
7:10	Burlingame	32, 33, 34
7:20	Colma	31
7:30	Daly City	10
7:40	East Palo Alto	4, 5
7:50	Half Moon Bay	28, 29, 30
8:00	Menlo Park	11, 12
8:10	- Break -	
8:20	Millbrae	8
8:30	Pacifica	13, 14, 15
8:40	Redwood City	18, 19, 20, 21
8:50	South San Francisco	35, 36, 37, 38, 39, 40
9:00	San Bruno	22, 41
9:10	San Carlos	16, 17
9:20	San Mateo	24, 25, 26, 27
9:30	San Mateo County	1, 2, 3
9:40	Woodside	23

**JOINT CALL FOR PROJECTS
SAN MATEO COUNTY BICYCLE AND PEDESTRIAN PROGRAM
FY 2012 & FY 2013**

SITE VISIT SCHEDULE

On **Saturday, April 9th, 2011**, the C/CAG BPAC and the TA Selection Panel are invited to a site visit tour of selective projects (tbd). The group will convene at the SamTrans Building located at 1250 San Carlos Avenue in San Carlos at **8:00a.m.** The site visit schedule is as follows:

(To be determined at the March 24th BPAC Meeting)

Time	Jurisdiction	Description
8:00 a.m.		<i>Meet at SamTrans Building (1250 San Carlos Ave.)</i>
8:15 – 8:30		
8:45 – 9:00		
9:15 – 9:30		
10:00 – 10:15		
10:30 – 10:45		
11:00 – 12:00 noon		<i>LUNCH – Restaurant TBD</i>
12:15 – 12:30		
12:45 – 1:00		
1:15 – 1:30		
1:45 – 2:00		
2:15 – 2:30		
2:45		<i>Back at 1250 San Carlos Ave.</i>